



# Your home project checklist

# **Carpet Court**

## Carpet Installation Checklist

<b>Before Installation</b>	<b>Complete Installation Plan</b>	<b>Date Started</b>	<b>Completed</b>	<b>Notes</b>
Seam Placements	Does your sales consultant understand your Installation plan			
Underlay	Is your underlay an appropriate match to your carpet			
Movers Booked	Have you asked the sales consultant about moving the furniture			
Timeline Complete	Is the Installation inline with your Project Timeline			
Budget Understood	Does it meet your Project Budget			
Insurance Requirements				

<b>Getting Ready</b>	<b>Prepare for the Installation</b>	<b>Date Started</b>	<b>Completed</b>	<b>Notes</b>
Pack up Clothes	Don't want your Clothes getting dusty and damaged			
Pack up Ornaments	Don't want things breaking on the job			
Move Furniture	Get furniture out of the way			
Cover Air Vents Etc	Prevent dust getting into air ducts			
Remove Old Floor	Need to get rid of the old to make room for the new			
Plane Doors	Are your doors going to move properly on your new carpet			

<b>During Installation</b>	<b>Avoid Snags along the way</b>	<b>Date Started</b>	<b>Completed</b>	<b>Notes</b>
Organise Day off work	Need someone home for the job			
Babysitter booked	Safety for the kids with construction going on			
Dog with Neighbour	Don't want animals getting hurt along the way			
Overlook installation	Make sure you are happy with the process			
Add additional Activities				

<b>After Installation</b>	<b>Wrap up</b>	<b>Date Started</b>	<b>Completed</b>	<b>Notes</b>
File Paperwork	Keep a track of all records			
Move in Furniture	Move furniture back where you want it			
Un pack	Get clothes and ornaments out of boxes			